

## **Standard 8: School Improvement**

**8:01 School Improvement Plan:** School improvement plan including, objectives, strategies, and actions steps.

*St. Anne's School Improvement Plan is included at the end of this report.*

**8:02 Quality of Plan:** quality expectations of - validity, correlations, support, vision, reason, focus, team observations and interviews.

*In November of 2007 – a committee consisting of the K-6 teacher and principal identified areas for improvement based on the challenges identified in the first seven standards of the self-study. From these challenges the committee developed our school improvement for the future.*

**8:03 Communication of Plan:** parent newsletters, annual reports, meeting minutes, team observations and interviews.

*The school improvement plan was presented to the Advisory Board and Father George. We are planning on posting the plan on the school website.*

**8:04 Evaluation and Development of Plan:** annual progress reports, meeting minutes, team observations and interviews.

*The school improvement plan will be evaluated on an annual basis. The faculty identifies areas for improvement for the coming year in the spring of each year. Our goal is to share and evaluate the progress of the school improvement plan on a timely basis each year. An annual report to parents will be shared each fall.*

**St. Anne's School**  
2007-08



**SCHOOL IMPROVEMENT PLAN – TEMPLATE**

|                                                                                                 |                                                                                                 |                                                        |                                                                 |                                                                                                       |
|-------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|--------------------------------------------------------|-----------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| <b>OBJECTIVE 1</b> <i>(Where are you going?)</i>                                                |                                                                                                 |                                                        |                                                                 |                                                                                                       |
| <b>Increase Enrollment</b>                                                                      |                                                                                                 |                                                        |                                                                 |                                                                                                       |
| <b>STRATEGY 1</b> <i>(How are you getting there?)</i>                                           |                                                                                                 |                                                        |                                                                 |                                                                                                       |
| <b>Revamp Tuition Agreement</b>                                                                 |                                                                                                 |                                                        |                                                                 |                                                                                                       |
|                                                                                                 | <b>ACTION STEP 1</b><br><i>(What will you do?)</i><br>Offer Two Options,<br>Choice A & Choice B | <b>TIMELINE</b><br><i>(When?)</i><br>February,<br>2008 | <b>RESPONSIBILITY</b><br><i>(Who?)</i><br>Advisory Board        | <b>PROGRESS REPORT</b><br><i>(Results/Outcomes?)</i><br>Completed                                     |
|                                                                                                 | <b>ACTION STEP 2</b><br>Implement New<br>Tuition Agreement for<br>2008–09 School Year           | February,<br>2008                                      | Administration, Advisory<br>Board, Marketing Group              | Completed for<br>Kindergarten/New Family<br>Information Night, Feb. 7, 2008                           |
|                                                                                                 | <b>ACTION STEP 3</b>                                                                            |                                                        |                                                                 |                                                                                                       |
| <b>STRATEGY 2</b><br><b>Better Marketing for 2008 New Family/Kindergarten Information Night</b> |                                                                                                 |                                                        |                                                                 |                                                                                                       |
|                                                                                                 | <b>ACTION STEP 1</b><br>Create New Brochures<br>on High Glossy Paper                            | <b>Timeline</b><br>February,<br>2008                   | <b>Responsibility</b><br>School Advisory and<br>Marketing Group | <b>Progress Report</b><br>Completed for<br>Kindergarten/New Family<br>Information Night, Feb. 7, 2008 |
|                                                                                                 | <b>ACTION STEP 2</b><br>Create Multi-Media<br>DVD                                               | 2008                                                   | Marketing Group                                                 |                                                                                                       |
|                                                                                                 | <b>ACTION STEP 3</b>                                                                            |                                                        |                                                                 |                                                                                                       |
| <b>STRATEGY 3</b>                                                                               |                                                                                                 |                                                        |                                                                 |                                                                                                       |
|                                                                                                 | <b>ACTION STEP 1</b>                                                                            | <b>Timeline</b>                                        | <b>Responsibility</b>                                           | <b>Progress Report</b>                                                                                |
|                                                                                                 | <b>ACTION STEP 2</b>                                                                            |                                                        |                                                                 |                                                                                                       |

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|  | <b>ACTION STEP 3</b> |  |  |



**SCHOOL IMPROVEMENT PLAN – TEMPLATE**

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|------------------------------------------------------------------------------------------------|--------------------------------|--------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| <b>OBJECTIVE 2</b> <i>(Where are you going?)</i>                                               |                                |                                                                                |                                                                                                                    |
| <b>To create a Long Range Plan for Ensuring the Viability of St. Anne’s Parish School</b>      |                                |                                                                                |                                                                                                                    |
| <b>STRATEGY 1</b> <i>(How are you getting there?)</i>                                          |                                |                                                                                |                                                                                                                    |
| <b>Determine the Type of School Setting We will have in 1-5 Years</b>                          |                                |                                                                                |                                                                                                                    |
| <b>ACTION STEP 1</b> <i>(What will you do?)</i>                                                | <b>TIMELINE</b> <i>(When?)</i> | <b>RESPONSIBILITY</b> <i>(Who?)</i>                                            | <b>PROGRESS REPORT</b> <i>(Results/Outcomes?)</i>                                                                  |
| <b>Partake in Archdiocesan Demographic Study</b>                                               | <b>September, 2007</b>         | <b>Principal and Computer Coordinator</b>                                      | <b>Report was submitted in September</b>                                                                           |
| <b>ACTION STEP 2</b>                                                                           |                                |                                                                                |                                                                                                                    |
| <b>Survey stakeholders present grade 5 parents</b>                                             | <b>November, 2008</b>          | <b>School Advisory Board, Staff, Trustees, Parents and other Stake Holders</b> | <b>Returning = 3, (1 may not be combined classes),<br/>Not Returning = 2<br/>Undecided = 1<br/>No Response = 2</b> |
| <b>Survey All Stake Holders</b>                                                                | <b>January</b>                 | <b>School Advisory Board</b>                                                   | <b>Called two No Responses and verbally said No</b><br><br><b>St. Anne’s will become a K-5 School for 2008-09</b>  |
| <b>ACTION STEP 3</b>                                                                           |                                |                                                                                |                                                                                                                    |
| <b>Study the Demographic Data and Survey Results to Determine the Direction of the school.</b> | <b>January, 2008</b>           | <b>School Advisory Board</b>                                                   | <b>Have not received study results at this time March 3, 2008</b>                                                  |

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|               |          |                |                 |  |
| STRATEGY 2    |          |                |                 |  |
| ACTION STEP 1 | Timeline | Responsibility | Progress Report |  |
| ACTION STEP 2 |          |                |                 |  |
| ACTION STEP 3 |          |                |                 |  |
| STRATEGY 3    |          |                |                 |  |
| ACTION STEP 1 | Timeline | Responsibility | Progress Report |  |
| ACTION STEP 2 |          |                |                 |  |
| ACTION STEP 3 |          |                |                 |  |



**SCHOOL IMPROVEMENT PLAN – TEMPLATE**

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|--------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|----------------------------------------------------------------------|---------------------------------------------------|--|
| <b>OBJECTIVE 3</b> <i>(Where are you going?)</i><br><b>Demonstrate Gains on Key Student Achievement Indicators</b> |                                                                            |                                                                      |                                                   |  |
| <b>STRATEGY 1</b> <i>(How are you getting there?)</i><br><b>Student Achievement Goals</b>                          |                                                                            |                                                                      |                                                   |  |
| <b>ACTION STEP 1</b> <i>(What will you do?)</i><br><b>Continue the MAT and MCA Testing</b>                         | <b>TIMELINE</b> <i>(When?)</i><br><b>MAT = Fall</b><br><b>MCA = Spring</b> | <b>RESPONSIBILITY</b> <i>(Who?)</i><br><b>Teachers and Principal</b> | <b>PROGRESS REPORT</b> <i>(Results/Outcomes?)</i> |  |
| <b>ACTION STEP 2</b><br><b>Provide Workshops and Opportunities for Staff</b>                                       | <b>Each Year</b>                                                           | <b>Administration and Staff</b>                                      |                                                   |  |

|  |                                                                        |                                     |                                                              |                                                                                                                                                                    |
|--|------------------------------------------------------------------------|-------------------------------------|--------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <b>Development</b>                                                     |                                     |                                                              |                                                                                                                                                                    |
|  | <b>ACTION STEP 3</b><br><b>Use Community Resources</b>                 | <b>Each year</b>                    | <b>Administration, Staff, All Stake Holders</b>              | <b>2008 Spelling Bee, used community members for judges. 2008 – used community members for guest readers, 2008 – used community members for sharing of careers</b> |
|  | <b>ACTION STEP 4</b><br><b>Differentiation of Academic Instruction</b> | <b>Timeline</b><br><b>Each year</b> | <b>Responsibility</b><br><b>Principal and teachers</b>       | <b>Progress Report</b>                                                                                                                                             |
|  | <b>ACTION STEP 5</b><br><b>Technology Upgrades</b>                     | <b>Assess each year</b>             | <b>Principal and teachers</b>                                |                                                                                                                                                                    |
|  | <b>ACTION STEP 6</b><br><b>Review Curriculum</b>                       | <b>On-going</b>                     | <b>Faculty</b>                                               | <b>2008 = social studies and math</b>                                                                                                                              |
|  | <b>ACTION STEP 7</b><br><b>Implement Wellness Policy</b>               | <b>Timeline</b><br><b>Ongoing</b>   | <b>Responsibility</b><br><b>Wellness Committee and Staff</b> | <b>Progress Report</b>                                                                                                                                             |
|  | <b>ACTION STEP 2</b><br><b>Evaluate Classroom Combinations</b>         | <b>2007–08</b>                      | <b>Faculty, School Advisory Board, Administration</b>        |                                                                                                                                                                    |
|  | <b>ACTION STEP 3</b>                                                   |                                     |                                                              |                                                                                                                                                                    |



**SCHOOL IMPROVEMENT PLAN – TEMPLATE**

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|----------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|-------------------------------------|-----------------------------------------------------------------------------------------|
| <b>OBJECTIVE 4</b> <i>(Where are you going?)</i>                                                         |                                                                                                  |                                     |                                                                                         |
| <b>Sustain Quality Facilities</b>                                                                        |                                                                                                  |                                     |                                                                                         |
| <b>STRATEGY 1</b> <i>(How are you getting there?)</i>                                                    |                                                                                                  |                                     |                                                                                         |
| <b>Building Improvements</b>                                                                             |                                                                                                  |                                     |                                                                                         |
| <b>ACTION STEP 1</b> <i>(What will you do?)</i>                                                          | <b>TIMELINE</b> <i>(When?)</i>                                                                   | <b>RESPONSIBILITY</b> <i>(Who?)</i> | <b>PROGRESS REPORT</b> <i>(Results/Outcomes?)</i>                                       |
| <b>Painting</b>                                                                                          | <b>On-going</b>                                                                                  | <b>Stake Holders</b>                | <b>Fall of 2008 = K Bathroom<br/>Fall of 2008 = Offices<br/>Spring of 2008 = Lounge</b> |
| <b>ACTION STEP 2</b>                                                                                     |                                                                                                  |                                     |                                                                                         |
| <b>Exterior Doors</b>                                                                                    | <b>West Door = 2007-08<br/>So. Door = 2008-09<br/>East Door = 2009-10,<br/>Northwest 2010-11</b> | <b>Stake Holders</b>                |                                                                                         |
| <b>ACTION STEP 3</b>                                                                                     |                                                                                                  |                                     |                                                                                         |
| <b>Interior Doors (new doorknobs and locks)</b>                                                          | <b>2007-08</b>                                                                                   | <b>Stakeholders</b>                 |                                                                                         |
|                                                                                                          |                                                                                                  |                                     |                                                                                         |
| <b>ACTION STEP 4</b>                                                                                     | <b>Timeline</b>                                                                                  | <b>Responsibility</b>               | <b>Progress Report</b>                                                                  |
| <b>Bathroom fixtures<br/>Teacher lounge &amp; K<br/>Sink &amp; Toilet<br/>Bathroom Sinks<br/>Toilets</b> | <b>2007-08<br/><br/>2008-09<br/>2009-10</b>                                                      | <b>Stakeholders</b>                 |                                                                                         |
| <b>ACTION STEP 2</b>                                                                                     |                                                                                                  |                                     |                                                                                         |
| <b>Automated External</b>                                                                                | <b>2008</b>                                                                                      | <b>Stakeholders</b>                 |                                                                                         |

|                   |                            |                 |                       |                        |
|-------------------|----------------------------|-----------------|-----------------------|------------------------|
|                   | <b>Defibrillator (AED)</b> |                 |                       |                        |
|                   | <b>ACTION STEP 3</b>       |                 |                       |                        |
| <b>STRATEGY 3</b> |                            |                 |                       |                        |
|                   | <b>ACTION STEP 1</b>       | <b>Timeline</b> | <b>Responsibility</b> | <b>Progress Report</b> |
|                   | <b>ACTION STEP 2</b>       |                 |                       |                        |
|                   | <b>ACTION STEP 3</b>       |                 |                       |                        |



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|-------------------------------------------------------|-------------------------------------------------|--------------------------------|-------------------------------------|---------------------------------------------------|
| <b>OBJECTIVE 1</b> <i>(Where are you going?)</i>      |                                                 |                                |                                     |                                                   |
| <b>STRATEGY 1</b> <i>(How are you getting there?)</i> |                                                 |                                |                                     |                                                   |
|                                                       | <b>ACTION STEP 1</b> <i>(What will you do?)</i> | <b>TIMELINE</b> <i>(When?)</i> | <b>RESPONSIBILITY</b> <i>(Who?)</i> | <b>PROGRESS REPORT</b> <i>(Results/Outcomes?)</i> |
|                                                       | <b>ACTION STEP 2</b>                            |                                |                                     |                                                   |
|                                                       | <b>ACTION STEP 3</b>                            |                                |                                     |                                                   |
| <b>STRATEGY 2</b>                                     |                                                 |                                |                                     |                                                   |
|                                                       | <b>ACTION STEP 1</b>                            | <b>Timeline</b>                | <b>Responsibility</b>               | <b>Progress Report</b>                            |
|                                                       | <b>ACTION STEP 2</b>                            |                                |                                     |                                                   |
|                                                       | <b>ACTION STEP 3</b>                            |                                |                                     |                                                   |
| <b>STRATEGY 3</b>                                     |                                                 |                                |                                     |                                                   |
|                                                       | <b>ACTION STEP 1</b>                            | <b>Timeline</b>                | <b>Responsibility</b>               | <b>Progress Report</b>                            |
|                                                       | <b>ACTION STEP 2</b>                            |                                |                                     |                                                   |
|                                                       | <b>ACTION STEP 3</b>                            |                                |                                     |                                                   |

